QER

Display a read-only detailed table showing totals by function/object codes.

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
1691 Instructional Services	\$49,755.90	\$14,404.09	\$0.00	\$1,900.00	\$1,435.00	\$2,657.63	\$0.00	\$70,152.62
2122 Counseling Services	\$5,747.80	\$1,648.97	\$0.00	\$500.00	\$100.00	\$0.00	\$0.00	\$7,996.77
2160 * SOCIAL WORK SERVICES	\$5,747.80	\$1,648.97	\$0.00	\$500.00	\$100.00	\$0.00	\$0.00	\$7,996.77
2300 SUPPORT SERVICES – ADMINISTRATION	\$4,984.80	\$1,451.50	\$5,298.40	\$20.00	\$110.00	\$0.00	\$0.00	\$11,864.70
2600 Operation and Maintenance	\$0.00	\$28.00	\$0.00	\$11,920.00	\$2,200.00	\$0.00	\$0.00	\$14,148.00
2900 Other Support Services	\$8,729.00	\$2,753.14	\$0.00	\$250.00	\$775.00	\$0.00	\$0.00	\$12,507.14
	\$74,965.30	\$21,934.67	\$5,298.40	\$15,090.00	\$4,720.00	\$2,657.63	\$0.00	\$124,666.00
				A	al Rate: 0.0800	\$0.00		
							Final	\$124,666.00

Object Code	100	200	300	400	500	600	700	Total
Local Match	\$5,508.80	\$0.00	\$0.00	\$20,858.00	\$1,076.70	\$3,723.00	\$0.00	\$31,166.50

A	В	С	D	E	F	G	Н	1	J	K	L	M
Agency Name		Direct Services 064										
2	100	200	300	400	500	600	700	800				
Quarterly Expenditure Report Federal 1st quarter	Salaries	Benefits	Purchased Professional and Technical Services	Purchased Property Services	Other Purchased Services	Supplies	Property (Equipment)	Dues and Fees	Indirect Costs (enter total only)	Totals	Local Match (enter total only)	
4 1691 Instructional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
5 2122 Counseling Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
6 2160 Social Work Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
7 2300 Support Services: Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
8 2600 Operation and Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
9 2900 Other Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
2 2300 Other Support Services												
10 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00 300	\$0.00	\$0.00	\$0.00	\$0.00 700	\$0.00	\$0.00	\$0.00	\$0.00	
10 Totals	\$0.00								\$0.00 Indirect Costs (enter total only)	\$0.00 Totals	\$0.00	
10 Totals 11 12 Quarterly Expenditure Report State 1st quarter	\$0.00	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property	500 Other Purchased	600	700 Property	800	Indirect Costs (enter total			
10 Totals 11 12 Quarterly Expenditure Report State 13	\$0.00 100 Salaries	200 Benefits \$0.00	300 Purchased Professional and Technical Services \$0.00	400 Purchased Property Services	500 Other Purchased Services	600 Supplies	700 Property (Equipment)	800 Dues and Fees	Indirect Costs (enter total only)	Totals		
10 Totals 11 12 Quarterly Expenditure Report State 13 14 1691 Instructional Services	\$0.00 100 Salaries \$0.00	200 Benefits \$0.00	300 Purchased Professional and Technical Services \$0.00 \$0.00	400 Purchased Property Services \$0.00	500 Other Purchased Services \$0.00	600 Supplies \$0.00	700 Property (Equipment) \$0.00	800 Dues and Fees \$0.00	Indirect Costs (enter total only)	Totals \$0.00		
10 Totals 11 Quarterly Expenditure Report State 12 Ist quarter 13 Ist Gigen Instructional Services 15 1692 Tutor Training	\$0.00 100 Salaries \$0.00 \$0.00	200 Benefits \$0.00 \$0.00	300 Purchased Professional and Technical Services \$0.00 \$0.00 \$0.00	400 Purchased Property Services \$0.00 \$0.00	500 Other Purchased Services \$0.00 \$0.00	600 Supplies \$0.00 \$0.00	700 Property (Equipment) \$0.00 \$0.00	800 Dues and Fees \$0.00 \$0.00	Indirect Costs (enter total only)	Totals \$0.00 \$0.00		
10 Totals 11 Totals 12 Quarterly Expenditure Report State 13 14 1691 Instructional Services 15 1692 Tutor Training 16 2122 Counseling Services	\$0.00 100 Salaries \$0.00 \$0.00 \$0.00	200 Benefits \$0.00 \$0.00 \$0.00	300 Purchased Professional and Technical Services \$0.00 \$0.00 \$0.00 \$0.00	400 Purchased Property Services \$0.00 \$0.00 \$0.00	500 Other Purchased Services \$0.00 \$0.00 \$0.00	600 Supplies \$0.00 \$0.00 \$0.00	700 Property (Equipment) \$0.00 \$0.00 \$0.00	800 Dues and Fees \$0.00 \$0.00 \$0.00	Indirect Costs (enter total only)	Totals \$0.00 \$0.00 \$0.00		
10 Totals 11 Totals 12 Quarterly Expenditure Report State 13 14 1691 Instructional Services 15 1692 Tutor Training 16 2122 Counseling Services 17 2160 Social Work Services	\$0.00 100 Salaries \$0.00 \$0.00 \$0.00 \$0.00	200 Benefits \$0.00 \$0.00 \$0.00 \$0.00	300 Purchased Professional and Technical Services \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	400 Purchased Property Services \$0.00 \$0.00 \$0.00 \$0.00	500 Other Purchased Services \$0.00 \$0.00 \$0.00 \$0.00	600 Supplies \$0.00 \$0.00 \$0.00 \$0.00	700 Property (Equipment) \$0.00 \$0.00 \$0.00 \$0.00	800 Dues and Fees \$0.00 \$0.00 \$0.00 \$0.00	Indirect Costs (enter total only)	Totals \$0.00 \$0.00 \$0.00 \$0.00		
10 Totals 11	\$0.00 100 Salaries \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	200 Benefits \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	300 Purchased Professional and Technical Services \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	400 Purchased Property Services \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	500 Other Purchased Services \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	600 Supplies \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	700 Property (Equipment) \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	800 Dues and Fees \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	Indirect Costs (enter total only)	Totals \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00		
10 Totals 11	\$0.00 100 Salaries \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	200 Benefits \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	300 Purchased Professional and Technical Services \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	400 Purchased Property Services \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	500 Other Purchased Services \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	600 Supplies \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	700 Property (Equipment) \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	800 Dues and Fees \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	Indirect Costs (enter total only)	Totals \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00		
10 Totals 11 Totals 12 Quarterly Expenditure Report State 1st quarter 13 1691 Instructional Services 14 1691 Instructional Services 15 1692 Tutor Training 16 2122 Counseling Services 17 2160 Social Work Services 18 2200 Staff Support Services (IHPDS) 19 2270 Professional Development 200 Support Services: Administration	\$0.00 100 Salaries \$0.00 \$	200 Benefits \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	300 Purchased Professional and Technical Services \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	400 Purchased Property Services \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	500 Other Purchased Services \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	600 Supplies \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	700 Property (Equipment) \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	800 Dues and Fees \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	Indirect Costs (enter total only)	Totals \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00		

Instructions	1st quarter	2nd quarter	3rd quarter	4th quarter	Cumulative (formu

QER for every grant

- PY 2024-25 QER Adult Basic Education Direct Services 064.xlsx
- PY 2024-25 QER Family Literacy 054 .xlsx
- PY 2024-25 QER Section IELCE 061.xlsx
- PY 2024-25 QER State Leadership 099.xlsx
- PY 2024-25 QER Tutoring Program for Adults 259.xlsx

Instructions:

Programs must submit quarterly expenditure reports for each 054, 061, 064, 259, and 099 grant, using the corresponding report. Each report has tabs: an instruction tab, the four quarterly timeframes, a cumulative tab, and budget revision worksheet(s). The cumulative worksheet automatically calculates totals. Submit the quarterly reports by the tenth business day of October, January, April, and July. Discuss with your advisor before making any changes to previously submitted reports.

On the Budget Revision Worksheet Tab, enter approved grant budget as soon as the grant has been approved.

First Quarterly Report

- Enter the agency name in the highlighted area and save the report with your "Agency Name" Program Year and Q1.
- Enter actual first quarter expenses into the first quarter tab and save the report.
- Submit the report to your advisor by the due date.

Auto-fill cumulative expenditures

	Clipboard 15 Font	t 😼 Align	ment 😼 Number	r ₅₄ Styles	Cells		Edif	ting	Sensitivity Ado	I-ins		
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	A	В	с	D	E F	G	н	1	J	к	L	М
2	Instructions	064 Federal			,	Budg	et Re	vision				
3	1) Enter original grant amount here:	\$-				•						
4	2) Enter dollar amounts from the origina	I budget in Budegt Revision column B				FROM						
5	3) Enter proposed change amounts in B	Budget Revision column C.				Function Code	Object Code	\$ Amount	Explanation/J	ustification		
6	4) Column D is calculated. Do not ente	er amount.						\$ -				
7	5) Total of all positive dollar amount	\$0.00	calculated; do not enter					\$-				
8	6) Percentage of Budget Revisions	#DIV/0!	calculated; do not enter					\$-				
9		If > 10%. Complete Budg	get Revision, Column G					\$ -				
10								\$ -				
11	Dural and Devided and		can enter actuals if different					\$ -				
12												
13	Object Codes	Original Amounts from Budget ENTER \$ Amount	Actual Projected Expenses \$ Amount from cumultive QER	Change Amount (\$) CALCULATED (Do Not Enter \$ Amount								
14	100 - Salaries	\$0.00	\$0.00	\$0.00								
15	200 - Benefits	\$0.00	\$0.00	\$0.00		то						
16	300 - Purchased Professional and Technical Service	\$0.00	\$0.00	\$0.00		Function Code	Object Code	\$ Amount	Explanation/J	ustification		
17	400 - Purchased Property Services	\$0.00	\$0.00	\$0.00				\$ -				
18		\$0.00	\$0.00	\$0.00				\$ -				
	600 - Supplies	\$0.00	\$0.00	\$0.00				\$-				
20	700 - Propery	\$0.00	\$0.00	\$0.00				\$-				
21	800 - Dues and Fees	\$0.00	\$0.00	\$0.00	[]			۰ .				