Career Pathways
Student Report

Instructions for completing and submitting this report:

1. This is an electronic report and should be completed using ONLY Adobe Reader, not using paper and pencil. Do not use any other type of PDF reader because the data will not be extracted.
2. Be sure the document you are using is for the current program year and save each document as an ADOBE PDF. Use an abbreviation of your program name and assign a number for each of the reports you submit (Example: PSU1, PSU2, PSU3)
3. Collect, enter, and update student data as needed throughout the program year.
4. All reports must be electronically submitted by June 21, 2024, unless other arrangements have been made.
5. If you have any questions, need clarification, or to submit reports, please contact Loretta Lininger at lml160@psu.edu.

1. Student Information

Student's county of residence

If student was not born in U.S., indicate student's home country.

Student enrollment hours

Did the student begin career pathways programming in a correctional facility and complete it in the community?

◯ Yes ◯ No ◯ Unsure ◯ N/A

Adult education programming in which student participated:

Note: If the student participated in an IELCE program, complete the IELCE Student Report instead.

◯ ABE only
◯ ESL only
◯ ESL and ABE

PDE-approved Educational Functioning Level (EFL) standardized assessment:

Pre-assessment EFL

Post-assessment EFL

If not assessed for posttest, please indicate reason why:

☐ No assessment needed
☐ Not yet assessed
☐ Not assessed – left program
☐ Not assessed – met exit level criteria for ESL
☐ Other

Did the student have Measurable Skill Gains (MSG) as determined by a PDE-approved standardized assessment or other approved methods of determining MSG?

◯ Yes ◯ No ◯ Unsure ◯ N/A

Which best describes why the student initially enrolled in the adult education program? (Choose only one.)

◯ Enter postsecondary education or training   ◯ Earn a credential
◯ Obtain employment   ◯ Retain employment
◯ Improve English language proficiency   ◯ Other (Describe below.)

2. Career Awareness and Exploration Activities

Informal career assessments student completed (Check all that apply.)
☐ Barrier Assessment
☐ Career Information Checklist
☐ Career Interest Assessment (e.g., O*NET®, Pennsylvania Career Guide)
☐ Information assessment
☐ Informational interview
☐ Prior occupation held in the United States or home country
☐ Other (Describe below.)

[ ]

Target occupation/job title identified by student during initial goal setting.

[ ]

Target industry sector of the occupation identified by the student at initial goal setting.

[ ]

Is this an industry sector that is the focus of the Local Workforce Development Area Plan?
◯ Yes   ◯ No   ◯ Unsure

3. Student Supports

Indicate funding or other support the student received (e.g., training, testing fees, transportation, clothing).
(Check all that apply.)

☐ Correctional program (e.g., county jail, drug court, daily reporting center, work release)   ☐ Community organization
☐ Drug and alcohol program   ☐ Emergency assistance (e.g., heating, rent, utilities)
☐ Financial Aid (e.g., FAFSA®, Federal Pell Grant®, PHEAA®)   ☐ Food pantry
☐ Homeless shelter program   ☐ KEYS – Keystone Education Yields Success
☐ Local church program (conversation circles, NA/AA meetings, etc.)   ☐ Mental health program
☐ Probation/Parole   ☐ Refugee Resettlement Program
☐ SNAP – Supplemental Nutrition Assistance Program   ☐ Technology supports (e.g., provided computer, tablet, hotspot, etc.)
☐ Veteran services   ☐ WIC – Women, Infants and Children program

☐ Other (Describe below.)

[ ]

Was this student *referred to a WIOA partner* from your adult education program? (Check all that apply.)
☐ Title I - Youth   ☐ Title I - Adult   ☐ Title I - Dislocated Worker   ☐ TAA- Trade Adjustment Act
☐ EARN – Employment, Advancement and Retention Network   ☐ Title IV - OVR
☐ PA CareerLink® System

Was this student *referred to your adult education program* by a WIOA partner? (Check all that apply.)
☐ Title I - Youth   ☐ Title I - Adult   ☐ Title I - Dislocated Worker   ☐ TAA- Trade Adjustment Act
☐ EARN – Employment, Advancement and Retention Network   ☐ Title IV - OVR
☐ PA CareerLink® System

Was this student *co-enrolled* with your adult education program and a WIOA partner? (Check all that apply.)
☐ Title I - Youth   ☐ Title I - Adult   ☐ Title I - Dislocated Worker   ☐ TAA- Trade Adjustment Act
☐ EARN – Employment, Advancement and Retention Network   ☐ Title IV - OVR
☐ PA CareerLink® System

4. Student Transition to Postsecondary Education and Training or Employment

Did the student earn a credential prior to leaving the adult education program?

◯ Yes   ◯ No   ◯ Unsure

➥ *If yes, check all that apply*:

☐ Commonwealth Secondary School Diploma (from passing GED® or HiSET® exam)

☐ Industry-recognized credential: [_____]

☐ Work-readiness certificate (e.g., ACT WorkKeys®, National Career Readiness Certificate, Metrix Learning® course certificate, NorthStar® Digital Literacy certificate)

☐ Other (Describe below.)

[_____]

Did the student change the industry sector and/or occupation of focus during career pathways guidance, exploration, or support?

◯ Yes   ◯ No   ◯ Unsure

➥ **If yes, what activities led to the change and what new industry and/or occupation did the student identify?**

[_____]

Directions for completing sections A and B.

If the student …	Complete the following sections:
Only transitioned to postsecondary education and training	A
Transitioned to postsecondary education and training AND employment	A, B
Only transitioned to employment	B

A. Postsecondary Education and Training

Did the student enroll in a postsecondary education and training program?

◯ Yes   ◯ No   ◯ N/A

Name of education and training provider   **Program of study**

[_____]   [_____]

Postsecondary education and training funding supports: (Check all that apply.)

☐ ITA – Individual Training Account funds   ☐ State financial aid

☐ Title II funds (IET only)   ☐ Scholarship

☐ Federal financial aid   ☐ Private funding

☐ Self-pay   ☐ Unsure

☐ Grants

☐ Other   Explain: [_____]

Was the [Adult Student Postsecondary Enrollment Certification Form](#) completed?

◯ Yes   ◯ No   ◯ Unsure

Which activities did the student participate in to support their transition to postsecondary education and training? (Check all that apply.)

☐ Postsecondary institution or training provider tour

☐ Financial aid workshop

☐ Meeting with postsecondary admissions office

☐ Pre-apprenticeship program

☐ Adult education bridge class

☐ Other (Describe below.)

[_____]

Was this part of an Integrated Education and Training (IET) Program?

◯ Yes   ◯ No   ◯ Unsure

B. Employment

Was the student employed *prior to* enrolling in the adult education program?

○ Yes ○ No ○ Unsure

Did the student obtain employment or change employment *while enrolled* in adult education?

○ Yes ○ No ○ Unsure

Did the student obtain employment or change employment *upon leaving* the adult education program?

○ Yes ○ No ○ Unsure

Name of occupation/job title:

Industry sector:

Was the employment obtained or retained by the student directly related to an IET program?

○ Yes ○ No ○ Unsure ○ N/A

Which activities did the student participate in to support their transition to employment? (Check all that apply.)

☐ Work experience

☐ OJT – On-the-Job Training

☐ Job coaching program

☐ Interview with employer

☐ Job shadowing

☐ Career fair

☐ Worksite tour

☐ Other (Describe below.)

☐ Employer presentation

☐ Guest speaker

☐ Mock interview

☐ Internship (paid or unpaid)

☐ Apprenticeship or pre-apprenticeship program

☐ Workshops (Resume, interviewing, etc.)

☐ Job search with local PA CareerLink® assistance

5. Additional Information

Please use this space to add any additional information on how your agency or partners provided career pathways support for this student.